



No 120 February/March 2021

Official Newsletter of SeniorNet Mac Inc. Christchurch

Telephone 03 365 1979 <http://seniormac.org.nz>



2021

A  
New Dawn  
and the  
hope for  
a brighter  
better  
future



## From the President

—Barbara Blowes



to you all,



I hope you all had a lovely break over Christmas and the New Year. I did, painting fences (lots of them); what a difference it makes to your property when you do this.

I think we will have a very worrying time this year with this Covid virus. How sad for those overseas who have lost loved ones; and such a large number of people as well. Please make sure you do use the Covid App or sign in where ever you go, as this is so important. Some of you are worried about using BlueTooth on your phone but don't as this will make it easier for you to be contacted if the need happens. Some older iPhones don't have this facility but this shouldn't stop you from signing in. I was sent a link to set up the double back tap on my iPhone 11+ but for some reason or not (probably me) I couldn't get this to work; however, my Covid App opens straight away so I don't think this is a necessary action for me to do.

SeniorNet Mac Christchurch will have been in existence for 20 Years in March 2021 and if you have any interesting stories or things that have helped you, or photos of old devices, please send them to me so they can be shared. My own experience from years ago is that I was offered a 'fabulous job in Melbourne, all expenses paid, sewing costumes for Melbourne's Jupiters Casino for a month; great pay, lots of bits of neat material scraps to squirrel away in my case, a super job to do. Coming home with a wad of cash (burning a hole in my purse) I went straight to Noel Leeming to buy a Mac. I came home with a Sage-Green one and was rather pleased with myself. I took it out of the box and then had no idea whatsoever how to turn the damn thing on. Had to ring my daughter and admit defeat. Never mind at least I don't have those problems any more as I know a lot more now. 🍏



SeniorNet Mac Inc. PO Box 475  
Christchurch 8140  
41 Essex Street, Christchurch

Web: <http://seniormac.org.nz/>

## Morning Sessions

Monday, Wednesday, Thursday and Friday

10.00 am to 12 noon

**P**op in and have a cuppa in the learning centre. You can get answers to computer problems, ask questions and get advice.

If you need to bring in your computer please ring:

**03 365 1979**

**and leave a message**

Items that can be solved quickly will be \$5 but problems requiring significant time will attract up to \$20 workshop charge.

The SeniorNet Mac *Apple NEWS* is distributed bimonthly on 10th April, June, August, October, December and February. You will be kept updated on important matters with a Mini Newsletter by email every week, in between times.

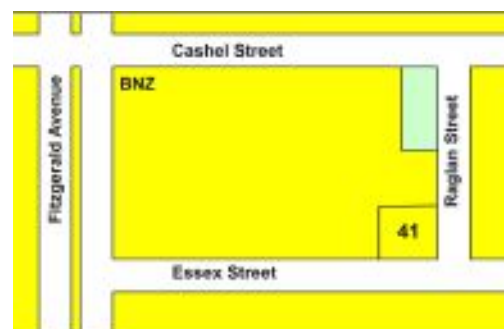
## SeniorNet Mac Executive and Committee

John Hampton *Patron*

### Committee Members for 2020/21 are:

Barbara Blowes	<i>President</i>	<a href="mailto:president@seniormac.org.nz">president@seniormac.org.nz</a>
Charlie Millar	<i>Vice President</i>	<a href="mailto:vice.president@seniormac.org.nz">vice.president@seniormac.org.nz</a>
Elizabeth Chesney	<i>Secretary</i>	<a href="mailto:secretary@seniormac.org.nz">secretary@seniormac.org.nz</a>
Elizabeth Chesney	<i>Treasurer</i>	<a href="mailto:treasurer@seniormac.org.nz">treasurer@seniormac.org.nz</a>
Derek Brown	<i>Trustee</i>	
Brian Henderson	<i>Fundraiser</i>	<a href="mailto:funds@seniormac.org.nz">funds@seniormac.org.nz</a>
Erika White	<i>Events Manager</i>	<a href="mailto:events@seniormac.org.nz">events@seniormac.org.nz</a>
Barbara Robinson	<i>Customer Services</i>	<a href="mailto:services@seniormac.org.nz">services@seniormac.org.nz</a>
Grace Adams	<i>Health &amp; Safety</i>	
Robin Harrington	<i>Bookings</i>	<a href="mailto:bookings@seniormac.org.nz">bookings@seniormac.org.nz</a>
Bruce Perkins	<i>Membership</i>	
Mary Nicholson	<i>Tutor</i>	
Ross Beach	<i>Editor</i>	<a href="mailto:editor@seniormac.org.nz">editor@seniormac.org.nz</a>

## The Learning Centre



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"I went to a bookstore and asked the saleswoman where the Self Help section was. She said if she told me it would defeat the purpose." —Dennis Miller

# Editorial

—Ross Beach



everyone

**T**wenty Twenty-one and we are into our second month. On 4th of January I designed page one of the February/March *Apple NEWS*— now into February and the World still struggling to control the Pandemic, plus the United States being torn apart by strife and insurrection as well as soaring Covid19 figures, I am not so sure of the wording on page one. Let's say that I still hold out for that hope. This issue of *Apple NEWS* will not be as large as the last issue—there being no Social in January and fewer Reviews of Apple products. We still have Brian the Pirate's Tips, Pam Doughty's Tips, Parts 5 to 7 of Books and iBooks. *Beyond the Lens* part 3 brings us to the final of Margaret Hatton's series on Photography, hopefully we will hear more from Margaret at a later date. We have reached the last of Cookin' with Apple Cotswold Recipes and are now on ethnic apple recipes. There is an article *Caveat Emptor* on the warning to Noel Leeming from the Commerce Commission, two reviews, Apple TV and the new MacBook Air. An excellent article from the Ashburton SeniorNet on using Google as a search engine. An Opinion piece *The Evils of Social Media*, plus Apple warns of 'social dilemma becoming social catastrophe' from Apple CEO Tim Cook. A Film Review—*Nomadland*—I would like to keep this as a semi-regular item. If any member has seen a movie at the cinema, on a DVD (or on Netflix or other streaming device) and they wish to share it with other members please send me the details and a small review of the content and I will be only too pleased to include it in *Apple NEWS*. So until next time remember SCAN, SCAN, SCAN or sign in. There are no excuses, we don't want Covid to spread and finish up in Lockdown! Take care, be kind, and healthy. Haere rā 🍏

—Ross Beach, Editor



## Welcome to New Members



Tony Ferner, Jean Chen, Joy Harding.





# DEADLINE

**Deadline for April/May Apple NEWS**

**28th March 2021**

Please have your copy for the next Apple NEWS to me by the above date.

Copy can be either typed straight into an email, as a Word file or as Rich Text Format.

Digital images need to be at least 220dpi or higher (72dpi will not reproduce well)

Please no hard returns except at the end of a paragraph.



## BELGIAN APPLE PIE

230 grams short crust or flan pastry.

900 grams cooking apples.

180 grams brown or white sugar.

2 teaspoons cinnamon.

90 grams sultanas.

grated rind of 1 lemon.

Peel, core and slice apples. Roll out pastry about 6 mil thick. Damp the edge of a round shallow pie dish and grease the bottom lightly. Divide the pastry in half and line the dish, pricking over the base. Mix together the sugar, cinnamon, sultanas and lemon rind and fill the dish with layers of apple sprinkled with this mixture. Damp the pastry edge and cover with remaining pastry. Be careful not to stretch it. Press the two edges of pastry firmly together, trim neatly and crimp the edge all round the dish with finger and thumb. Slit the top to allow the steam to escape. Bake in the centre of hot oven 214 ° celsius for 20 minutes until golden brown. Lower the heat and continue baking for a further 15-20 minutes to cook the apple. Dredge with castor sugar and serve with cream or custard. 🍏

## Our Sponsors



Lottery Grants Board



FUNDS FOR YOUR COMMUNITY

Also in association with:  
The Federation of NZ SeniorNet Societies



## IMPORTANT INTERNET BANKING

**Our Direct banking number is 020816-0376043-00**

**PLEASE** when paying monies to SeniorNet Mac, include as reference either your Name or Membership Card number.

We are receiving credits from time to time from unknown members. We have no way of telling who they are from.

Your Membership card has a unique number and should begin with the figure 4

**Elizabeth Chesney**

**Treasurer@seniormac.org.nz**



## Apple User Group

### Canterbury Apple Users

is a subgroup of Christchurch SeniorNet Mac Inc. and meets on the last Wednesday of each month at

**7.30 - 9.30pm in the SeniorNet Mac Rooms,**

**41 Essex Street, Christchurch.**

A heated room with all conveniences, tea/coffee and bikkies.

**FREE to SNM members. General public \$4.00**

Meetings will discuss users' problems and review recent announcements and news relating to Apple products. All welcome. 🍏

## Disclaimer

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a film by Chloé Zhao

*Starring Frances McDormand*

Based on the 2017 non-fiction book

*Nomadland: Surviving America in the Twenty-First Century* by Jessica Bruder

A woman embarks on a journey through the American West after losing everything during the great recession.

*In 2011, Fern loses her job after the US Gypsum plant in Empire, Nevada shuts down; she worked there for years along with her husband who recently died. Fern decides to sell most of her belongings and purchase a van to live in and travel the country searching for work.*

Kate Roger, *Newshubs Film Critic*, placed *Nomadland* Third in her Top 5 films of 2020

On New Years Eve, I viewed this excellent film at a local Cinema—for those of you who are tired of the violent, banal action movies that seem to proliferate today's cinema, this is the film to see, the scenery is spectacular, (this I can personally vouch for having visited those sites in the 1980s). This film avoids glorifying the glitzy image of America that is portrayed by Las Vegas, Disneyland etc.—and shows the vast panorama that is the American countryside, plus the ordinary American people who live, work and travel that countryside.

Definitely a ★★★★★ watch.

—Ross Beach, *Editor* 🍏



The links/resources below can be accessed at anytime. These are great ways to self-solve, book repairs and contact us quickly for assistance.

- a. Apple Support App (download it from App Store)
- b. Official Apple Support (<https://support.apple.com>)
- c. Twitter @AppleSupport for quick responses.
- d. YouTube channel (<https://www.youtube.com/applesupport>) with how to videos.
- e. Check the nearest store location in [apple.com/au/retail](https://apple.com/au/retail) (for Australia) or download free Apple Support app from App Store to check and book an appointment anytime you want to
- f. Check and Book an Appointment for Service and Repair by downloading the free Apple Support app from App Store or by going to <https://getsupport.apple.com>

Share your feedback about our products and services through [www.apple.com/feedback](https://www.apple.com/feedback)

For additional support, please join the conversation at <https://discussions.apple.com/welcome>



41 Essex Street



There are now no stairs to climb, the Learning Centre door is now situated at the foot of the stairs, come in and visit—a warm and friendly atmosphere awaits.

There is equipment on site for you to use, but if you prefer, you can bring your own devices with you.



We are here to help you sort out any problems you may have with your device, and to offer any tuition that you may require.

*continued on next page*







41 Essex Street





# Behind the Lens

with Margaret Hatton

Margaret Hattons Profile can be found in *Apple NEWS* No 118, October/November 2020

## Part Three

Photo Journalism is about  
seeing people doing things,  
telling a story.

*Drumming up Business*



**Please Note: all photographic images used in *Behind the Lens*, are subject to copyright, and have been reproduced here with permission of Margaret Hatton**







◀ *They're changing the Guard.*



▲  
*Relaxing geometrically.*





*"Let's wait and see if they make it."*



Night photography can be spectacular.



*All lit up.*



# REVIEW

**Newshub 4 December 2020**

## Apple TV app added to select Sony TVs in New Zealand

Daniel Rutledge



*Apple TV on a Sony Bravia X9000H series television.  
Photo credit: Newshub.*

The Apple TV app can now be added to a number of Sony television models in New Zealand, allowing users to stream direct anything they've purchased from iTunes as well as content from Apple TV Plus.

It means people with the TVs won't have to pay for the Apple TV set-top box - which retails for around \$300 in Aotearoa for the 4K version.

The Apple TV app began rolling out this week in New Zealand on Sony's X9000H series TVs via a software update.

### Review: Should you buy an 8K TV in 2020?

As well as streaming Apple TV Plus - a rival to services like Netflix and Neon - the app offers films for hire, including some titles in 4K HDR with Dolby Atmos, and subscriptions to Apple TV channels like Tastemade and Mubi.

The addition of the app follows select Sony TVs adding AirPlay 2 support that - like Google's Chromecast functionality - lets you cast audio and video to a TV from your iPhone, iPad or Mac.

The Apple TV app will launch on Sony TV models including Z8H, A8H, X95H, X80H, Z9G, A9G, X95G, X85G, Z9F and A9F during December, but the firmware is already available via download from [sony.co.nz](http://sony.co.nz) to manually update for people who want to. 🍏

## Guest Speakers



**23 February 2021**



**Noel Graham**

***Working with Wood.***

I have a passion of working with wood. I have made some furniture but woodturning has been my main focus for the past 25 years. The last 20 years I have sold my products at the Riccarton Rotary Sunday Market. I worked with the Aoraki Polytechnic and co-wrote a Certificate In Woodturning and have taught up to six different classes each month since 2006.

**31 March 2021**

### AGM

**Looking Back on 20 years of SNMac, the *Present* and its *Future*.**

**Committee & Members reminisce.**

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**"I get to the office around 8:45, pour myself a cup of coffee, turn on my computer, delete all the spam, and then it's time to go home."**





# CAVEAT EMPTOR

## Let the Buyer Beware

RNZ BUSINESS DECEMBER 17 2020

### Noel Leeming warned over delivery promises



#### The Commerce Commission has given Noel Leeming an official warning for selling products that were not in stock.

The Commission investigated Noel Leeming Group after receiving more than 100 complaints from consumers. The complaints related to consumers not receiving their purchases within the delivery time Noel Leeming stipulated, customers not being able to contact the company to discuss the delays and not receiving refunds for the delays when requested. The Commission said, in its view, Noel Leeming likely breached the Fair Trading Act by accepting payment for 37 Amazon Kindle products in early April when it had no remaining stock to fulfil these orders.

Noel Leeming removed this product from sale on 6 April, then informed its customers of the situation and offered a refund on 16 April.

It also said Noel Leeming likely breached the Fair Trading Act on 26 June and 2 July by advertising a DJI Ronin-SC Control Cable with a one to two week time frame for expected delivery, despite having an overdue existing order, and failing to establish with its supplier why there was a delay. Commission chairperson Anna Rawlings said Noel Leeming Group faced unprecedented consumer demand and delivery services were significantly impacted at this time.

"It should have taken a more cautious approach to representations it made about product availability and delivery time frames," she said.

"We have issued a warning to Noel Leeming for accepting payments for products which were not in stock to fulfill the orders that were taken.

"In addition, it advertised a product with a one-to-two week timeframe for delivery but it already had some overdue existing orders, and it hadn't taken any steps to make sure it could make that delivery timeframe."

Rawlings said the business had been relying on a normal supply chain.

"These issues are a result of Covid ... so supply chains had been disrupted and the commission considered that Noel Leeming hadn't taken adequate steps to investigate that and just to make sure that promises about delivery timeframes could be met... it should have, in our view, taken a more cautious approach."

The Commission said Noel Leeming Group fully co-operated with its investigation and has advised it that it has since amended its approach to delivery representations.

The commission had a number of complaints about Noel Leeming and chose to investigate just a selection of them, Rawlings said.

It had also received a number of complaints arising from issues due to Covid-19 and some investigations into those issues were still under way.

The commission is not bringing any charges against Noel Leeming.

Rawlings said the business had a good track record, but if problems arose in the future, the issue would be taken into account when considering penalties. 🍏



## The **EVILS** of Social Media

We have long been aware of how Social Media sites allow users to abuse other users by bullying, driving users to taking their own lives, identity theft, spreading unsubstantiated facts and rumours, allowing far right and left wing groups to spread their doctrines and manifestos of hate speech, spreading of conspiracy theories. Allowing live streaming of terrorist attacks. Plus over the past four years a World Leader who used these sites to promote his delusions and lies to bolster his own image and create a following among the population who believed those delusions and lies, culminating in the Domestic Terrorist attack on January 6 2021.

How do you stop this misuse and abuse of these Social Media sites? This knotty question has not been answered. Authorities and Social Media sites have tried, but they are immediately accused of stifling free speech, and the abusers just move to another site—as did the perpetrators of the Domestic Terror attack on January 6. They then used *Parler* to promote their conspiracy theories—this was a Google site and also was available in Apple's App Store.

How can you protect yourself and your family? By being very careful of what you open on the web, do not give out personal details, don't use sites such as Facebook, Instagram, Twitter for example as you will only leave yourself open to exploitation. Don't obtain your news from any of those sites—obtain your news from recognised official News sites e.g. Newshub news bulletins, BBC news bulletins, CNN news bulletins., and Official Government Covid19 sites. 🍏

This is my opinion—your's may vary—Ross Beach, *Editor*





# Search Google like a Pro

These days you can find virtually anything you are looking for with a Google search.

But as you've probably noticed, the search results pages can sometimes be confusing and cluttered with results that have little or nothing to do with the topic you're interested in. But by using a few tricks you can eliminate many of the distracting non-relevant listings and find the info you need in a jiffy. With that in mind, here are eight tips for searching Google like a pro:

1. Search for an explicit phrase or group of words by enclosing them in quotation marks. Example: A search for **"home based business"** will yield a list of pages containing that exact phrase.

2. Search for multiple words using a *plus sign*. Example: Typing **job+stress** will return pages that contain both of the words job and stress, even if they aren't located together on the page. But both words must be somewhere on the page in order for that page to be included.

3. Confine your search to a single website with the *site:* command. Example: Typing **"how to install a light switch" site:ehow.com** will yield pages only from the website **www.ehow.com**.

4. Exclude specific words from your search by using a *minus sign*. Example: Typing **cars -volkswagen** will keep any pages with the word volkswagen on them from showing up in the search results.

5. Include synonyms in the search results by using the *approximate (~)* symbol (Located above the Tab key on most keyboards). Example: Typing the word **~spices** will result in a list of pages containing the word *spices* as well as its synonyms (*seasonings, etc.*).

6. Confine your search to specific file types by using the *filetype:* modifier. Example: Searching for **wordpress filetype:pdf** will find nothing but .pdf files related to the WordPress blogging platform. You can search for almost any file type you can think of just by plugging in the applicable extension.

7. Use Google as a calculator by typing your *mathematical expression* into the search box. Example #1: Type **1253.74x4.2** and Google will immediately tell you that the answer is **5265.708**.

Example #2: Type **24.3+(3725/7)-8** and Google will answer with **548.442857143**.

8. Use Google as a dictionary by using the *define* command. Example: Type **define:inclement** and you'll be provided with the dictionary definition of the word **inclement**.

I hope you find this list of Google search tips handy. It's amazing just what all Google can do for us, and I learn more about it every day. 🍏

*Thank you to SeniorNet Ashburton for this article on Google. The Editor*





# REVIEW

Newshub 2 December 2020

## Apple's M1 MacBook Air is an amazing new beginning

Daniel Rutledge



*The M1 MacBook Air was released in November.  
Photo credit: Newshub.*

**Apple's latest MacBook Air laptop was recently released in New Zealand and features the company's much-hyped own M1 chip.**

It's the first non-Intel chip Mac released in 15 years and is based on the ARM processors used in iPhones, iPads and the Apple Watch.

M1-powered computers have been promoted by the company as raising the bar for computing power and battery life. But in a year filled with great laptop releases, how do they actually stack up?

I've been using a MacBook Air for the last week and here are my thoughts.



*Photo credit: Newshub.*

### The good

So it turns out those bold claims made by Apple last month all seem to be true.

This first range of M1 devices released by Apple are absolutely crushing it in benchmark tests online, including the MacBook Air.

Of course, most users don't care about benchmark tests or any numerical way of measuring a computer's power. They care about what that all means for them. In this case, what it means is you won't be waiting for this thing to load, pretty much ever, and that swapping between programmes or apps is just as quick as it is on your smartphone.

This MacBook Air packs a lot of power.

### Big Sur

The new operating system has upgraded how you use a Mac in loads of big and small ways, bringing with it a great new level of consistency across the Macs, iPhones and iPads that just makes a lot of sense.

The control centre is now very similar to that of the iPhone and the notification centre is a widget party similar to the iPhone's iOS 14, released this year.

Thus far, the widgets aren't much more than what they are on the phone versions and you can't stick them to your desktop. But I imagine this space is going to explode with creativity from both Apple and third-party developers soon and that will allow all kinds of customisation to make using your Mac more personalised and convenient.

Safari has had some upgrades that make it a great web browser and it's highly optimised for the MacBook Air, so it uses hardly any battery to run. Transitioning from Chrome is taking a bit of getting used to, but it's going to be totally worth it.

I have encountered a few issues while using Big Sur. But I can't be sure if the problems are with Big Sur, or with the ARM-based chip that is the M1, or maybe something else - there are a lot of variables here.

I paid for the 2019 version of Adobe Premiere Elements and have been running that on PC for the last couple of years. I could install it on the MacBook Air, but then it just says the installation is corrupt every time I go to open it and I have to reinstall.

As Final Cut Pro is working fine, I figure I'll just wait a few months to try Premiere again. There's an M1 optimised version of Photoshop coming early next year that I plan on getting anyway - I hear that the beta of that is doing incredible things and am very keen to check it out.

There's a couple of other things that I'm having small issues with, but in general, Big Sur is a fantastic new OS that makes using a Mac easier than ever.

*continued on next page.*





*Photo credit: Newshub.*

### The bad

Along with a headphone port, there are two Thunderbolt ports on this MacBook Air. That's it.

I know this is increasingly normal, but a lack of ports is not going to stop being frustrating for me any time soon. The resulting necessity of dongles is awkward and an extra expense.

To get an Apple-branded dongle that turns one of those Thunderbolt ports into a triple output of HDMI, USB-A and USB-C - that'll set you back about \$120.

The camera is only 720p, which is probably fine for most video meetings you might have but means you won't look as good as you would with a laptop sporting a 1080p camera. If that really matters to you, you can buy a better external webcam, as another extra cost.

The M1 MacBook Air has a great keyboard - but there's something about the feel of the recent Microsoft Surface laptops that I like a little better.

It's hard to say exactly why that is, but when I use one after the other, the keys of even the budget Surface Laptop Go keyboard just feel nicer to use.

It's not a big deal for me, but for others it may be annoying that there's no touchscreen functionality with the MacBook Air.



*Photo credit: Newshub.*

But I guess the worst thing about this MacBook Air is that its hugely exciting new chip is the M1 - the first one. As amazing as it is, it's first generation tech, using a new operating system and as a result, there may be a few niggles.

If you're the sort of person who only buys a new laptop every

five years or so, there's a chance it may be a good idea to wait until next year when the M2 likely comes out.

Maybe. Only if you want to be ultra conservative and cautious.

I really can't see many issues with this laptop, the above nitpicks aside.

### The verdict

Apple has released something truly groundbreaking with the M1 MacBook Air.

How powerful this is, how long the battery lasts and how relatively cheap it's being sold for all add up to it being clearly among the best-value laptops released in 2020.

But it's also bigger than being probably the best laptop buy of the year - the M1 chip makes this the sort of breakthrough that only happens once a decade or so, if that.

Much of the tech world is eagerly excited about what this technological breakthrough could mean in the years to come. Apple's own silicon could quickly become vastly more powerful than anything we have at the moment.

We don't have to look to the future for excitement though. For now, the latest MacBook Air is plenty exciting enough.

For almost anyone wanting a laptop for their standard day-to-day tasks, it's easily recommendable as simply a great buy. 🍏

*Newshub was supplied a M1 MacBook Air for this review.*

IT IS OF  
IMMENSE  
IMPORTANCE  
TO LEARN TO  
LAUGH AT  
OURSELVES.

—Katherine Mansfield



## Apple warns of 'social dilemma becoming social catastrophe', releases A Day in the Life of your Data report

Daniel Rutledge/Reuters

Apple boss Tim Cook has sharply criticised the polarisation and misinformation of social media, intensifying a conflict between the iPhone maker and Facebook.

He's also directly linking social media business practices with real-world violence and anti-science movements.

In remarks delivered at the Computers, Privacy and Data Protection conference in Brussels, Cook critiqued apps he argued collect too much personal information and prioritise "conspiracy theories and violent incitement simply because of their high rates of engagement".

"At a moment of rampant disinformation and conspiracy theories juiced by algorithms, we can no longer turn a blind eye to a theory of technology that says all engagement is good engagement - the longer the better - and all with the goal of collecting as much data as possible," Cook said.

He did not name Facebook, but the two companies have been in a high-profile dispute. Apple is preparing to implement privacy notifications which many in the digital advertising industry believe will cause some users to decline to allow the use of ad-targeting tools.

January 28 marked Data Privacy Day and to mark it, Apple also published a report online entitled A Day in the Life of your Data.

An Apple representative told Newshub the report is a hypothetical account - with references and citations to plenty of real-world examples - indicating the amount of tracking that goes on in many people's applications.

The company wants the report to educate people about just how much personal information tech companies collect on them, as well as highlighting its privacy features.

Facebook has accused Apple of anticompetitive conduct because Apple has a growing catalogue of paid apps and its own digital advertising business. Facebook Chief Executive Mark Zuckerberg this week said Apple has "every incentive to use their dominant platform position to interfere with how our apps and other apps work".

Speaking to Newshub, an Apple representative said it was absolutely incorrect that the company's privacy features are being implemented as an anticompetitive measure. They referred to what they called Apple's long history of prioritising privacy, saying it's always been done for the customer.

At the Brussels conference, Cook criticised social media practices that he said undermine public trust in vaccines and encourage users to join extremist groups.

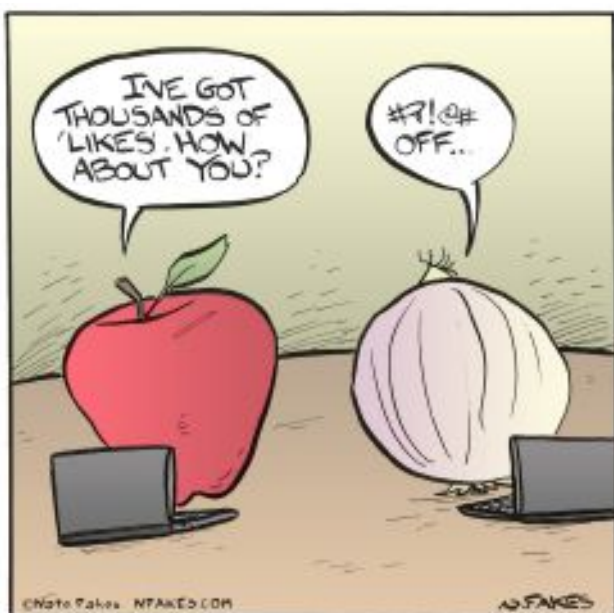
"It is long past time to stop pretending that this approach doesn't come with a cost - of polarisation, of lost trust and, yes, of violence," Cook said.

"A social dilemma cannot be allowed to become a social catastrophe.

"I think the past year, and certainly recent events, have brought home the risk of this for all of us - as a society, and as individuals as much as anything else."

In response to Cook's remarks, Facebook said in a statement that it believes "Apple is behaving anti-competitively by using their control of the App Store to benefit their bottom line at the expense of app developers and small businesses". 🍏

Reuters / Newshub.



If fruits and vegetables used social media.



BFF (best friends forever) enjoying each others company?







# BOOKS & iBOOKS



*Continued from Apple NEWS December 2020/January 2021*

## 5. All About iBooks - iCloud

### HOW2 Delete Things from iCloud

Like an iOS device, users **can** see an overview of how much iCloud storage is currently being used. Next, select **Backups** from the menu. Simply **Select** the particular backup to be **Deleted**. **Deleting iCloud Backups can go a long way to ensuring the 5GB of free storage space is optimised.**

### HOW2 Delete Books from iCloud

If you tap on **Delete**, the book will **Hide** and no longer be available in the **iBooks** app. However, you **can** go to the **Purchased option** to again download the book. If you select **Delete this Copy**, the book **will** be deleted from the device but **will** still remain in the **iCloud** and **will** have the **iCloud** icon after **Deleting**.

### HOW2 Delete iBooks from iCloud

The universal way to **delete** books from **iBooks**.

1. Open **iBooks** app.
2. Tap **My Books** at the bottom left corner of your **iBooks**. You will see all your books under the All Books tab.
3. Tap **Select** at the top right corner.
4. Select the book/s you want to delete from iBooks.
5. **Delete.**

### HOW2 Delete Books from iCloud

1. Open **iBooks**.
2. **Scroll** to find the item that you want to delete
3. **Right-click** or **Control-click** on the item that you want to delete
4. Select **Delete**
5. Click **Delete Everywhere** to remove the file from **iCloud** and all of your devices.

### HOW2 Delete Books from your iCloud using iPhone/iPad

1. Open **iBooks**.
2. In the upper-right corner of the iBooks window, tap **Select**.
3. **Scroll** to find the item that you want to delete, then tap it.
4. In the upper-left corner of the iBooks window, tap **Delete**.
5. If you want to remove the file from iCloud and all of your devices, tap **Delete From All Devices**.

### HOW2 Delete app download history from iCloud

1. On your Mac or PC, open up **iTunes**. Go to **Account > Purchased** option and click on **Apps. ...**
2. Launch **iTunes** on your computer. Go to **Account > View My Account ...**
3. Then go to the top right corner of the screen and tap **Select**.



## HOW2 Delete Books from iBooks iCloud

### Steps to Hide Purchased Books from iCloud:

1. First, you will need to launch **iBooks** app.
2. Then, you need to tap on **My Books** at the bottom left corner of the window.
3. You need to go to the top right corner of the screen and then tap on **Select**.
4. After that, choose the books that you would like to **Delete**.

## HOW2 Delete items from my iCloud storage?

### How to delete iCloud backups on your iPhone or iPad

1. Launch the **Settings app** on your iPhone or iPad.
2. Tap on your **Apple ID** right at the top. ...
3. Tap on **iCloud**.
4. Tap **Manage Storage** under iCloud.
5. Tap **Backup**.
6. Tap the device whose backup you want to delete.
7. Tap **Delete Backup** at the bottom.
8. Tap **Turn Off & Delete**.

## HOW2 Permanently Delete files stored in iCloud?

When **you delete** a **file**, **you** don't actually remove it from the **cloud** server. ... From the Deleted **Files** folder, **you can** either restore the **file** or **permanently delete** it. **If you** choose to **permanently delete** it, **you can** never restore or recover the data.

## Will I lose anything if I delete my iCloud backup?

You **can** free up **iCloud** storage space by deleting the entire **iCloud backup** for **an** iOS device, such as a device you no longer own. **If** you're restoring a device from **an iCloud backup**, you **must** wait until the restore operation is finished before you **can delete** the **backup**.

## 6. All About iBooks - iBooks/Books app.

### HOW2 Delete iBooks app

In iOS 7 and earlier, you can **delete** the **iBooks app**. Tap and hold down on the **iBooks app** icon until all of your home screen icons start bouncing. Tap the X in the corner of the **iBooks app** icon to **remove** the **app** and its contents. Starting with iOS 8, **iBooks** is bundled in the iOS by default so it cannot be deleted.

### HOW2 Permanently Delete apps

#### What to do if your motor skills make it difficult to delete an app

1. Launch the **Settings app** on your iPhone or iPad.
2. Tap **General**.
3. Tap [Device] **Storage**.
5. Tap **Delete app**.
6. Tap **Delete** to confirm that you want to delete the app.

### HOW2 Delete Hidden apps

#### Delete multiple apps

1. Go to **Settings > General > Storage & iCloud Usage**.
2. In the top (Storage) section, choose **Manage Storage**.



3. Your apps are listed in order of how much space they take up. Tap the one you want to delete.
4. Choose **Delete App**.
5. **Repeat** for any more apps you want to remove.

## HOW2 Delete Purchase History on iBooks

1. Open **iBooks**, then click **iBooks Store**.
2. Under **Quick Links** on the right side of the **iBooks Store**, click **Purchased**.
3. If prompted, sign in with your **Apple ID** and **password**.
4. **Scroll** to find the item that you want to hide. ...
5. When prompted to confirm that you want to hide the item, click **Hide**.

## HOW2 Clear the Cache in iBooks

**Double-click** the **Home Button** to open the **Multitasking** which will appear at the bottom of the screen. Find the **iBooks** app icon and hold down until it shakes. You'll notice a red circle with a white stripe. Simply tap the **Circle** to remove the app icon from the multitasking bar to **clear the cache**.

## 7. All About iBooks - Photos

### Do Photos Remain on iCloud if Deleted from iPhone?

You **can** free up **iCloud** storage space by deleting **photos** and videos you don't want to keep. ... If you didn't turn on **iCloud Photos** on your **iOS device** or Mac, you **can** delete **photos** or videos from the Camera Roll album on your **iOS device**, so they aren't included in your **iCloud** backup.

### HOW2 Delete Things from iCloud

Like an **iOS** device, users **can** see an overview of how much **iCloud** storage is currently being used. Next, select Backups from the menu. Simply select the particular backup to be **deleted**. Deleting **iCloud** backups **can** go a long way to ensuring the 5GB of free storage space is optimised.

### HOW2 Delete items from my iCloud storage

#### How to delete iCloud backups on your iPhone or iPad

1. Launch the **Settings app** on your iPhone or iPad.
2. Tap on your **Apple ID** right at the top. ...
3. Tap on **iCloud**.
4. Tap **Manage Storage** under **iCloud**.
5. Tap **Backup**.
6. Tap the device whose backup you want to delete.
7. Tap **Delete Backup** at the bottom.
8. Tap **Turn Off & Delete**.

### HOW2 Delete Photos from iCloud without deleting them Completely

Tap **Photos**. Under **Photos**, you can slide a switch to turn off your **iCloud Photo Library**. To get rid of **iCloud Photo Library** on all of your devices, follow steps. Then go to **iCloud Storage > Manage Storage > iCloud Photo Library**, then choose **Disable** and **Delete**.

### HOW2 Delete all iCloud Photos

#### (Delete multiple photos from iCloud (not all at once))

1. o make sure your **iCloud Photos** are enabled, go to **Settings > tap on your name on top > iCloud > Photos**. ...
2. After this you can go to your **Photos app**, tap **Select** in the top right corner, and then **select** all the **photos** you want to **delete**.






## HOW2 Delete all Photos/Videos from iCloud storage

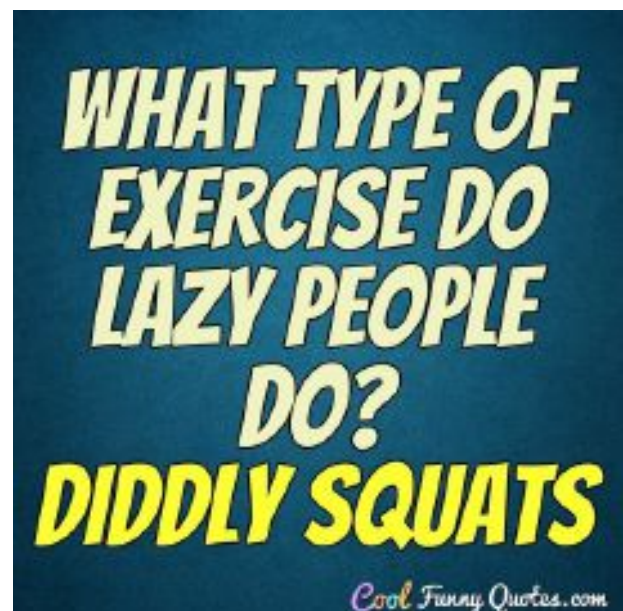
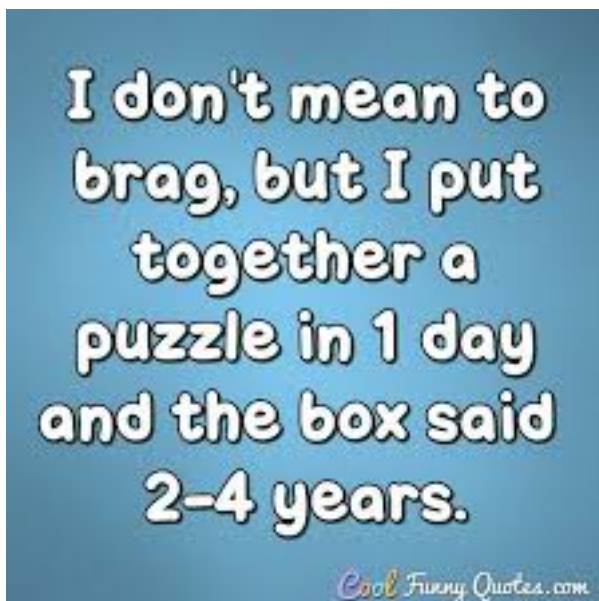
1. In the Photos app on your iOS device (iOS 8.1 or later), tap Photos at the bottom of the screen, then view your photos and videos by moments.
2. Tap Select, tap one or more photos or videos, then tap .
3. Tap Delete [items].

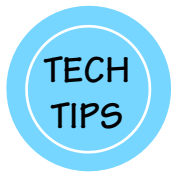
## HOW2 Permanently Delete Files Stored in iCloud

However, when **you delete** a **file**, **you** don't actually remove it from the **cloud** server. ... From the Deleted **Files** folder, **you can** either restore the **file** or **permanently delete** it. **If you** choose to **permanently delete** it, according to SugarSync documentation, **you can** never restore or recover the data.

## Will I lose anything if I delete my iCloud backup

You **can** free up **iCloud** storage space by deleting the entire **iCloud backup** in any iOS device (a device you no longer own). **If** you're restoring a device from an **iCloud backup**, you **must** wait until the restore operation is finished before you **can delete** the **backup**. 





# 4 Tips for iPad OS14

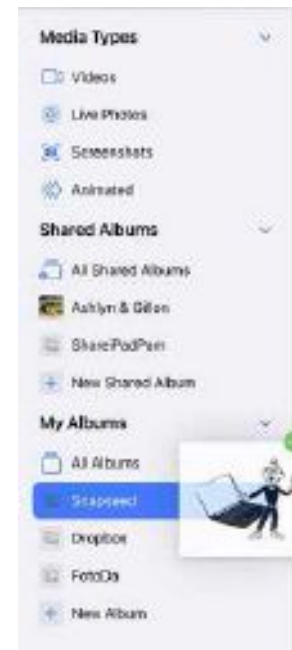
Courtesy Pam Doughty, AUSOM

iPad OS14

## Albums in Photos

### Drag and Drop Items to Sidebar

Immediately after the update I noticed the new sidebars in Photos — I admit, I didn't like them. I was SO used to tapping the Shared Album (photos of my grandchildren)... and it had MOVED. I was often heard muttering "I don't like this...". I did slowly begin to like the new look — and have to agree it makes sense to be similar to Notes, Files... AND it makes it SO easy to move photos around — for example, I can drag and drop images into albums ... I tap and drag a photo, slide down to the albums until the one I want is selected then I drop. 🍏



iPad OS14

## Files - Rotate Images

### Quickly Rotate Images in Files App

I believe that the option to rotate images while in the Files app (without opening them) is new in iOS 14 on my iPad. Long-press any image and select Rotate Left or Rotate Right (or any of the other options). 🍏



iPad OS14

## Jiggle

### Jiggle Apps From Anywhere

Instead of holding down on any app icon, longpress a vacant area within the Home screen to 'JiggleApps'. (Tap 'Done' to stop the 'Jiggle'). 🍏



iPad OS14

## Key Photo

### Set Key Photo for an Album

I'm not sure if this appeared with iOS14 or I simply missed it in iOS13 however I recently noticed that I can now set any photo in an album as the key photo. Open an album and the first photo in the album is the one shown in the side panel for the album.

*continued on next page*





Long-press your preferred photo and tap Make Key Photo.



The icon in the side panel changes to the selected Photo. 

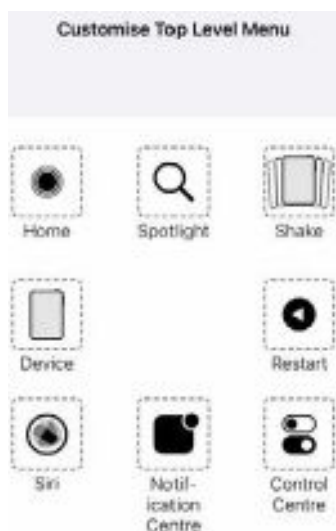


iPad OS14

## AssistiveTouch

### Access Universal Search Without Keyboard

I wanted to make use of the revamped 'Universal' Search on my iPad WITHOUT being restricted to the Home screen only. Yes, I know I could use Command-space on an external keyboard. I prefer a workaround using AssistiveTouch. Settings > Accessibility > Touch > AssistiveTouch. Here you can assign Spotlight to a single-tap, double-tap or long-press gesture. I have chosen to assign single-tap to Open Menu and currently have the icons shown here appearing on the Top Level Menu.



### Additional Notes:

For those who are not familiar with AssistiveTouch, you can use AssistiveTouch to adjust volume, lock your screen, use multi-finger gestures, restart your device or replace pressing buttons (often used by those who miss having a physical 'home' button) with just a tap.

### Turn on AssistiveTouch

When you turn on AssistiveTouch, you'll see a button appear on screen.




You can drag it to any edge of the screen, where it will stay until you move it again. By default, tapping the button once will open the AssistiveTouch menu. Tapping once anywhere outside of the menu will close it.

### Remove the AssistiveTouch Button

If you decide you no longer need the AssistiveTouch button go to Settings > Accessibility > Touch, then select AssistiveTouch to turn it off.

### Another Use for the AssistiveTouch Button

Many AUSOM members are using the AssistiveTouch button as a 'pointer' while showing others the use of iPad apps via Zoom. To me this simply proves that Apple Users are also able to 'Think Different'. 



"My smartphone helps me be a lot more productive. Especially when I turn it off."







## Brian the Pirate's Tip

—Brian Henderson

Tip  
Number  
One



Keeping in mind: If you are wanting to back up your iPhone or iPad to iCloud, you first must have an iCloud account, and be signed in.

### HOW2 Enable iTunes (Music) backups

If you don't want to store your device backups in iCloud, alternatively you can store them locally on your computer.

- Connect your device to your computer.
- Open iTunes (Music).
- Click on the Device icon next to the category dropdown menu on the left side of the iTunes (Music) window.
- Select Summary from the sidebar.
- Select This computer under **Automatically Back up**.
- Tick the box for Encrypt [device] backup to ensure that your passwords, health, and HomeKit data is backed up. You'll also have to create a password to protect your encrypted backups. The password will be automatically stored in Keychain.
- Click Done when you complete.

### HOW2 Back up iPhone or iPad manually via iTunes (Music)

If you have enabled iTunes (Music) backups, then your device will back up automatically when connected to your computer. Also, you can manually backing-up your iPhone or iPad while making a new backup while still connected.

- Connect your device to your computer.
- Open iTunes (Music).
- Click on the Device icon next to the category dropdown menu on the left side of the iTunes window.
- Select Summary from the sidebar.
- Select Back Up Now under Manually Back Up and Restore.
- Click Done when you are finished. 🍏





## Brian the Pirate's Tip

—Brian Henderson

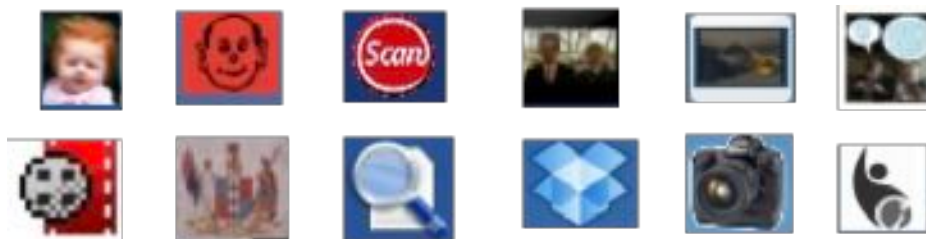
Tip  
Number  
Two

### HOW2 Change Icons on a Folder

#### Method

1. **Select** an existing icon on either a folder or an application icon. **Copy** (**Command / C**)
2. Either **Select** an existing folder or make a new folder **Shift / Command / n**
3. **Click** on your chosen folder to **Get Info** (**Command / i**)
4. From the **Get Info** window, **Click** the top folder icon so that it changes to a **blue halo**.
5. Paste (**Command / v**) and the folder image will change to your selection.

Remember your image needs to be, either a dominant graphic design or a distinctive colour, or different, in that it stands out, otherwise leave the folder plain. These examples are a wee bit blurry because they had to have been enlarged.



### HOW2 Place an Image on a Folder

You can download a picture/image from any website that takes your fancy.

#### Method

1. **Open** your selected image or screen shot, copy **Command / C**
2. **Select** an existing folder or make a new folder **Shift / Command / n**
3. **Click** on your chosen folder to **Get Info** (**Command / i**)
4. From the **Get Info** window, **Click** the top folder icon so that it changes to a **blue halo**.
5. Paste (**Command / v**) and the folder image will change to your selection.

*continued on next page*





## Brian the Pirate's Tip

—Brian Henderson

### HOW2 Capture an Image from the Web

You can download a picture/image from any website that takes your fancy.

#### Method

1. Hold down **Shift / Command / 4** to activate and resize your image.
2. When the pointer in your selected image changes to a **cross hair pointer**.
3. Position the **cross hair pointer** at the top left of your intended image.
4. **Drag diagonally** until you acquire the size you want.
5. **Release the keys**, this activates a click similar to a camera click. The image then appears on your desktop.

### HOW2 Capture the Entire Screen

1. Press **Command / Shift / 3** to copy the whole screen.
2. The **screenshot** will be automatically saved to the **clipboard**.
3. Select the application or file where you want to **insert** or store the captured **image**.
4. Press **Command-V** to **paste** the **screenshot**. 🍏



"I know Sleeping Beauty pricked her finger and went to sleep for 100 years...but she wasn't diabetic!"



"Right now I take a blue pill, a purple pill, an orange pill, a white pill, and a yellow pill. I need you to prescribe a green pill to complete my collection."

